



# Living Sky School Division No. 202

**Procedure Type:** Transportation  
**Procedure Number:** 8.03  
**Procedure Title:** Bus Maintenance and Inspection  
**Legal Reference:**  
**Approval Date:** January 26, 2011  
**Revision Date:** July 6, 2015

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## Background

The Transportation Manager is responsible for implementing an ongoing preventative maintenance program and for ensuring that school buses meet the requirements of SGI Vehicle Standards & Inspection.

## Procedures

1. Maintenance and safety standards are to meet the approval of SGI Vehicle Standards & Inspection, the Ministry of Education, and the school division.
2. The bus operator shall ensure that safety inspection certificates are retained and displayed in the bus.
3. Regular maintenance, including oil changes and lubrication, is to be carried out according to a schedule established by the Transportation Manager.
4. Fuel is to be obtained only at designated locations.